

## DOUBLE DEGREE CERTIFICATE APPLICATION

I hereby request that a Double Degree Certificate be issued to me. I have fulfilled all the requirements specified in this form and acquired the signatures (confirmation) of the persons concerned.

<b>APPLICANT</b> (TO BE FILLED IN BY THE STUDENT)		
Family name:		First names:
Date of birth:	Student number at Jamk:	Telephone:
Email address (to which the Certificate should be sent to):		
Programme and Degree studied at Jamk:		Programme and Degree studied at home institution (in English):
Signature of the Student (I confirm that the information above is correct):		
Place and Date (dd.mm.yyyy):		

<b>HOME INSTITUTION</b> (TO BE FILLED IN BY A REPRESENTATIVE OF THE HOME INSTITUTION)	
Home institution's name and address:	Name of the contact person at home institution and e-mail:
Number of credits completed by the student at home institution:	Date of graduation at home institution:
Documents enclosed: <ul style="list-style-type: none"> <li>• Certified copies of Final Degree Certificate and Transcript of Records from home institution</li> <li>• Translations of the final Degree certificate and Transcript of Records into English</li> <li>• Diploma Supplement (if available)</li> </ul>	Stamp
Signature of a representative from home institution:	
Place and Date (dd.mm.yyyy):	

<b>JAMK UNIVERSITY OF APPLIED SCIENCES</b> (TO BE FILLED IN BY THE HEAD OF DEPARTMENT)
The courses included in the degree have been completed and the study plans are compatible with each other. The degree should be dated and recorded as on:
Date and Signature of the Head of Department:

## INSTRUCTIONS

Please note that as of 1.1.2023 Jamk University of Applied Sciences issues only electronic Degree Certificates.

### Student

1. Fill in your personal details and sign the Double Degree Certificate Application form.
2. Deliver the form to a representative at your home institution.
3. See page 3 and answer the AVOP feedback questionnaire of the Finnish Ministry of Education and Culture. Feedback is collected from all students, who complete a bachelor's or master's degree in Finland.

### Home Institution

4. A representative of the home institution fills in the Home Institution part of the form, signs the form and stamps it.
5. The representative of the home institution delivers the Double Degree Certificate Application, certified copies of the students Degree Certificate and Transcript of Records, Diploma Supplement (if available) and translations of the documents in English to Jamk University of Applied Sciences' Student Services as scanned documents by e-mail to:

[studentservices@jamk.fi](mailto:studentservices@jamk.fi)

### Jamk

6. Within one month, after the Student Services has received the documents and the Head of Department at Jamk has approved and signed the Double Degree Certificate Application, the Double Degree Certificate will be sent to the student. The Certificate is sent by email only.

After graduation, you can join the Jamk alumni register, more information at: <https://www.jamk.fi/en/jamk/alumni>



## Dear graduate,

### Warmest congratulations on your recent graduation!

Your feedback on studying at Jamk is very important to us for the purpose of further developing our educational offerings.

We ask you to respond to the AVOP feedback questionnaire of the Finnish Ministry of Education and Culture. Feedback is gathered from all students completing a bachelor's or master's degree in Finland.

Respond to the survey at <https://avop.fi/en>. Log in to the survey using your own student credentials. Your responses will be treated anonymously.

This year a winner will be selected from among the respondents for a tablet computer giveaway. Your contact information for the drawing is collected separately from the survey.

Vesa Saarikoski

Rector