## Template for planning facilitation of learning/guidance sessions

School of Professional Teacher Education/ Course: Facilitating Learning 2019–2020

Name:

Subject and organisation/workplace:

Date, time, address and teaching facility/learning environment:



1

Targeted professional competence: learning outcomes

A thorough description of the competence that the teaching/guidance session is aiming for.



2

Contents of the teaching

What will be studied?

Choosing the main contents required for the competence and building a logic it.



3

Structuring the learning process and dividing it into stages based on your pedagogical approach

How will students study and learn? What will students do? A description of the learning process and students actions.



4

Methods of teaching, guidance and evaluation; study materials to be used

How will I guide and evaluate students? What will teachers do? Description of the teacher's actions and the implementation of the teaching.



5

Time to be spent on difference stages

Defining and prioritising the time needed for the implementation of contents and processes.

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1. Objective	2. Contents	3. Learning process	4. Methods and materials	5. Time